

**St. Clair County Metropolitan Planning Commission
Conference Room A, County Administration Building
200 Grand River Avenue, Port Huron, Michigan**

Wednesday

October 12, 2011

4:00 p.m.

Minutes

Call meeting to order and Pledge of Allegiance @ 4:04 p.m.

1. Roll Call

Present: Lockwood, Murphy, Sass, Secory, Sheehy, Tansky, Schumacher, DeBoyer (late)

Excused: Andrews

Absent: Cooper, Heidemann

Citizens: None

Staff: Struck, Wallace, Eschenburg, Diedrich, Guyette

2. Changes in Order/Additions/Deletions to the Agenda

Motion to accept the agenda as presented by Sheehy, supported by Sass. Motion carried unanimously.

3. Citizens Wishing to Address the Commission-None

4. Comments/News from the Planning Commissioners and Staff

Commissioner Sheehy

Fine job done by Lori on the presentation of the Blueways project to Marysville Rotary.

Commissioner Sass

The Parks and Recreation Commission would be taking public input at its meeting Thursday, October 13.

Eschenburg

Casco Township Gun Sales and Shooting Range amendments had a change. It will be changed to a special use approval. Clay Township Master Plan has an issue with the future land use map; see the additional paragraph in the Staff Report 8A page C of supplemental packet.

Commissioner Tansky

School boards in the county meet on a quarterly basis and one of the topics initiated last night was the percentage of high school graduates that are not ready for college in the subjects of Math/English. Board members were sharing what they should be doing for their students to prepare them.

5. Approval of Minutes – September 21, 2011

Change from acknowledge acceptance to receipt in the financial report section.

Motion to approve the minutes as amended by Sass, supported by Lockwood. Motion carried unanimously.

6. Acceptance of Communications

Motion by Schumacher to receive and file communications, supported by Sheehy. Motion carried unanimously.

7. Financial Reports - Ending September 30, 2011

Motion by Lockwood to acknowledge receipt of the financial reports, supported by Tansky. Motion carried unanimously.

8. Consent Agenda

A. Clay Township Master Plan Review

Staff suggests an updated map for Floodplains, reflecting the FEMA data released in May 2010. Keeping in mind the above suggestion, staff recommends the Metropolitan Planning Commission find that the Clay Township Master Plan fulfills the requirements of Public Act 33 of 2008 (Michigan Planning Enabling Act):

- *The draft amendments do not appear to be in conflict with the plan of any city, township or region located within or contiguous to the township.*
- *The draft amendments are consistent with the goals and objectives of the St. Clair County Master Plan.*

B. Casco Township Text Amendment – Add Gun Sales and Indoor Gun Ranges as Principal Permitted Use.

The proposed amendments are in agreement with the Michigan Zoning Enabling Act, Act 110 of 2006. Staff concurs with the Township Planning commission in that this amendment would allow a reasonable use, considering the zoning and permitted uses currently established. Staff also recommends the Township offer the document; The NRA Range Sourcebook, or a link to it online (www.nrahq.org/shootingrange/sourcebook.asp) when inquiries are received. The document is the NRA's Guide to Planning and Construction Shooting Ranges. Staff recommends that the Metropolitan Planning Commission concur with the Casco Township Planning Commission and recommend approval of the proposed text amendments.

- *The proposed amendments are consistent with the planning components and goals stated in the Casco Township Master Plan.*
- *The proposed amendments are consistent with the planning components and goals stated in the St. Clair County Master Plan.*
- *The Casco Township Planning Commission recommends approval of the proposed articles.*

C. Casco Township Text Amendment – Recreation Open Space District

The proposed amendments are in agreement with the Michigan Zoning Enabling Act, Act 110 of 2006. Staff concurs with the Township Planning commission in that this amendment would allow a reasonable use, considering the zoning and permitted uses currently established. Staff also recommends the Township offer the document; The NRA Range Sourcebook, or a link to it online (www.nrahq.org/shootingrange/sourcebook.asp) when inquiries are received. The document is the NRA's Guide to Planning and Construction Shooting Ranges. Staff recommends that the Metropolitan Planning Commission concur with the Casco Township Planning Commission and recommend approval of the proposed text amendments.

- *The proposed amendments are consistent with the planning components and goals stated in the Casco Township Master Plan.*
- *The proposed amendments are consistent with the planning components and goals stated in the St. Clair County Master Plan.*
- *The Casco Township Planning Commission recommends approval of the proposed changes.*

Motion by Sheehy to approve the consent agenda, supported by Schumacher. Motion carried unanimously.

9. Work Program Reports

Struck

- Struck gave an update on filling the Secretary position that is currently vacant.
- Met with Dave Scurto, the City of St. Clair's planning consultant to get an update on the city's master plan update and discuss sharing resources.
- Public hearing was held on September 12 for the Marine City Master Plan.
- Joint BOC/PARC meeting was held September 28 to discuss the Recreation Master Plan update. There was discussion on what will be included in the plan.
 - RESA has commenced with the countywide survey.
 - November 10 public input session will be at the Washington Life Center in Marine City.
- Dan Casey from the EDA gave a presentation of the I-69 International Trade Corridor at the SCCOTS meeting today.
- Brownfield Redevelopment Coalition Assessment Grant has been awarded. The Request for Proposals (RFP) went out.
- NSP – One house sold last week and it is hopeful the rest of the houses will sell before the end of the year. Staff has obligated all of the administration funds for NSP3 and the county has 2 years to spend 50% of the grant and 3 years to spend the total grant.

Wallace

- Highway Performance Monitoring System (HPMS) – Data collection will begin soon and staff is reviewing which roads need data collection.
- TIGER grant applications will need two letters of support from SCCOTS, one for BWATC and one for SCCRC.

Eschenburg

- Blueways grant is coming to an end and we have applied for an extension.
- American Trails will possibly be promoting our Blueways.
- GIS dept is a separate department now. Lori will update the planning commission as needed on GIS information.

Diedrich

- The Capital Improvement Plan (CIP) was forwarded to the BOC for approval.

Motion to acknowledge receipt of the work program reports by Sass, supported by Schumacher. Motion carried unanimously.

10. Chairperson's Report

Chairman Murphy gave an overview of the items in his report.

Motion by Sass to accept the Chairperson's report, supported by DeBoyer. Motion carried unanimously.

11. Old Business

A. Fall Workshop – October 27, 2011

12. New Business

A. FY 2012 TIP Amendment – Blue Water Area Transportation Commission

Motion to approve the amendment for the SCCOOTs FY 2011 – 2014 Transportation Improvement Program and add TIP project #2011187 and #2011188 as presented by Schumacher, supported by Sass. Motion carried unanimously.

B. MDOT/MPO Memorandum of Understanding

Motion to approve the MDOT/MPO master Memorandum of Understanding for transportation planning responsibilities in St. Clair County and the region by Schumacher, supported by Sheehy. Motion carried unanimously.

C. SCCOTS/SEMCOG Memorandum of Understanding

Motion to approve the MDOT/MPO Master of Memorandum of Understanding for transportation planning responsibilities in St. Clair County and the region by Schumacher, supported by Sheehy. Motion carried unanimously.

D. SCCOTS/SEMCOG Pass-Through Agreement

Motion to approve the Pass-Through Agreement between SCCOTS and SEMCOG, as presented by Schumacher, supported by Sheehy. Motion carried unanimously.

E. Travel Demand Modeling Memorandum of Understanding

Motion to approve the travel Demand Modeling Memorandum of Understanding as presented by Schumacher, supported by Sheehy. Motion carried unanimously.

F. MPC Ordinance Revision

Struck gave an overview of the ordinance revision guidelines based on the Michigan Planning Enabling Act. A draft ordinance will be ready for review next month.

G. MPC Department – Conceptual “Rebranding”

Discussion was held regarding possible “Rebranding” of the department.

13. Adjournment

Motion by Lockwood, supported by Sass to adjourn the meeting. Motion carried unanimously and the meeting adjourned at 5:37 p.m.

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Respectfully submitted,

Robert Sheehy, Secretary

Prepared by: Penny Guyette